



Office of Consumer Credit Commissioner
 2601 North Lamar Boulevard
 Austin, TX 78705-4207
 Purchase Request Form

Directions: Use this form to request items not already available through supply. Requestor should complete and sign the form and forward it to their supervisor. Upon supervisor approval, the form will be forwarded to the chief accountant. Upon approval by the chief accountant, the form will be forwarded to the purchaser. A request may be denied at any level. The requestor may ask to receive a copy of the completed form showing the purchase order number and date of issue.

Recommended Vendor

National Consumer Law Center

Address: 7 Winthrop Square Phone: 617-542-9595
Boston, MA 02110-1245 Fax: 617-542-8028

Class	Item	Product number and/or brief description	Quantity	Cost per unit	Extension
956	58	Truth in Lending Print & Digital Subscription	1	\$206.00	\$ 206.00
956	58	Consumer Credit Regulation Print & Digital Subscription	1	\$196.00	\$ 196.00
956	58	Mortgage Lending Print & Digital Subscription	1	\$174.00	\$ 174.00
956	58	Automobile Fraud Print & Digital Subscription	1	\$174.00	\$ 174.00
Total					\$ 750.00

Reason for request: Legal print and online subscriptions for NCLC treatises

Account # 16019

Detail Description (REQUIRED if not indicated above):

www.nclc.org/library PCA 08003

Requestor: Nicko Fisher  Date: 09/15/23

Department: Legal Phone: 512-936-7621

Approval

Department Supervisor:  Date: _____

Accounting Manager: _____ Date: _____

Purchaser: Alexandra Jones Date: _____

PO Number Issued: 24-025 Date: 09/27/2023

PCC Code: K

Accounting Only: Comp Objt: 7276

AY: 2024