



Office of Consumer Credit Commissioner
 2601 North Lamar Boulevard
 Austin, TX 78705-4207
 Purchase Request Form

Directions: Use this form to request items not already available through supply. Requestor should complete and sign the form and forward it to their supervisor. Upon supervisor approval, the form will be forwarded to the chief accountant. Upon approval by the chief accountant, the form will be forwarded to the purchaser. A request may be denied at any level. The requestor may ask to receive a copy of the completed form showing the purchase order number and date of issue.

Recommended Vendor

Solid IT Networks

Address: 16507 Hedgecroft, Ste 100 Phone: Janet Phillips 346-229-2434
Houston TX 77060 Fax: jphillips@soliditnetworks.com

Class	Item	Product number and/or brief description	Quantity	Cost per unit	Extension
208	21	KnowBe4 Security Awareness, Diamond, 3 years subsc.	101	\$52.29	\$ 5,281.29
					\$ -
					\$ -
					\$ -
Total					\$ 5,281.29

Reason for request: DIR-CPO-4852

Quote 020579

Detail Description (REQUIRED if not indicated above): PCA All

Requestor: Thomas White  Date: 05/29/24

Department: IT Phone: 512-936-7650

Approval

Department Supervisor: _____ Date: _____

Accounting Manager: _____ Date: _____

Purchaser: Alexandra Jones  Date: _____

PO Number Issued: 24-099 Date: 06/17/2024

PCC Code: I

Accounting Only: Comp Objt: 7380 **AY:** 2024