



LEAVE POLICY

The Office of Consumer Credit Commissioner provides its employees with certain types of leave time in accordance with applicable statutory authorizations and agency policy.

The types of leave awarded, including paid and unpaid leave types, are as follows:

Annual (vacation) leave (Tex Govt Code Section 661.152)

Sick leave (Tex Govt Code, Sections 661.202)

Extended sick leave (Tex Govt Code, Section 661.202(i) and (j))

Paid parental leave for certain employees (Tex Govt Code, Section 661.9125)

Parental leave (Tex Govt Code, Section 661.913)

Leave without pay (Tex Govt Code, Section 661.909)

Family medical leave, FMLA (Title 29, Code of Federal Regulations, Section 825.100 and Tex Govt Code, Section 661.912)

Holiday leave (Tex Govt Code, Chapter 662)

Military leave (Tex Govt Code, Chapter 437 and Sections 658.008, 661.903, and 661.904)

Emergency leave (Texas Govt Code, Section 661.902)

State and holiday compensatory time (Tex Govt Code, Sections 659.015, 659.016, and 662.007)

Additionally, the OCCC provides a few types of miscellaneous leave for specific situations. Employees must meet certain eligibility requirements to use these leave types. Use of these leave types is strictly limited and tends to be rarely applied.

Administrative leave for outstanding performance (Tex Govt Code, Section 661.911)

Assistance dog training for employees with a disability (Tex Govt Code, Section 661.910)



Blood donation (Tex Govt Code, Section 661.917)

Bone marrow and organ donation (Tex Govt Code, Section 661.916)

Court appointed special advocate volunteer (Tex Govt Code, Section 661.921)

Foster parent leave (Tex Govt Code, Section 661.906)

Leave during an agency investigation (Tex Govt Code, Section 661.923)

Medical and mental health care for certain veterans (Tex Govt Code, Section 661.924)

Sick leave for educational activities (Tex Govt Code, Section 661.206)

Voting leave (Tex Govt Code, Section 661.914)

Volunteer firefighter, emergency medical services volunteer, and search and rescue volunteer training leave (Tex Govt Code, Section 661.905)

Volunteer of Texas voluntary organizations active in disaster (Tex Govt Code, Section 661.9075)

Jury service (Tex Govt Code, Section 659.005(a))

For additional information please contact OCCC Personnel Dept personnel@occc.texas.gov.