TEXAS OFFICE OF CONSUMER CREDIT COMMISSIONER

2014 Pawnshop Annual Report Instructions

Annual Report Due Date: June 1, 2015 (§85.502, Texas Administrative Code)

AVOID PAYING FINES AND LOSING YOUR LICENSE

You may face administrative enforcement actions (fines and license suspension or revocation) if you fail to:

- file a complete, correct report by the June 1, 2015 deadline, AND
- maintain the appropriate level of net assets

Report Submission

The Annual Report must be submitted by June 1, 2015. You should complete this form electronically and submit by email to pawn.annualreport@occc.texas.gov. Please do not print and email an imaged copy.

Have Questions? Contact Joseph Adamek at 512.936.7653 or joseph.adamek@occc.texas.gov.

Instructions for Downloading Necessary Forms for Reporting

The 2014 Pawnshop Annual Report is comprised of two documents as shown below. All documents are located on the Office of Consumer Credit Commissioner website at http://occc.texas.gov/industry/pawnshops-and-pawn-employees/annual-reports. Please visit the webpage to retrieve the report and follow the instructions to file the report.

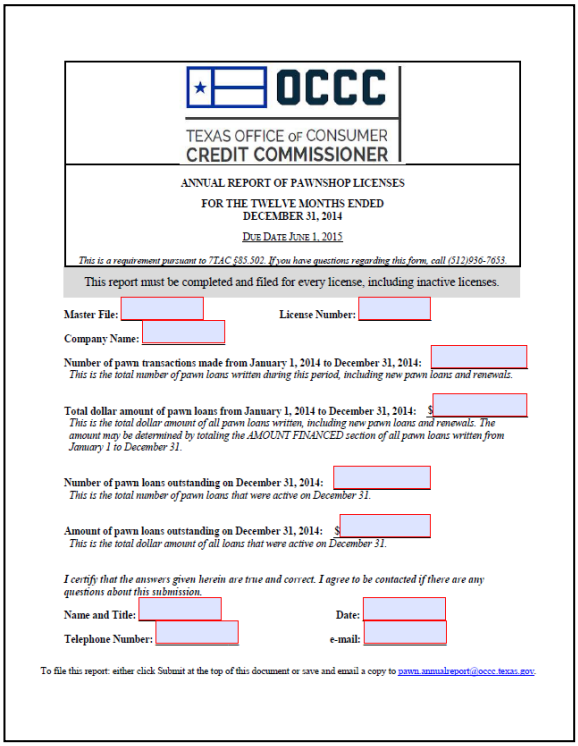
- 2014 Pawnshop Annual Report Instructions
- 2014 Pawnshop Annual Report Reporting Document

Note: Please save a copy of your completed report in your pawnshop's records.

2014 Pawnshop Annual Report Instructions

This document contains all information necessary to complete the 2014 Pawnshop Annual report. You should read this document in its entirety prior to completing the reporting document.

2014 Pawnshop Annual Report Reporting Document (.pdf)



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TEXAS OFFICE OF CONSUMER CREDIT COMMISSIONER

ANNUAL REPORT OF PAWNSHOP LICENSES

FOR THE TWELVE MONTHS ENDED DECEMBER 31, 2014

DUE DATE JUNE 1, 2015

This is a requirement pursuant to 7TAC §85.502. If you have questions regarding this form, call (512)936-7653.

This report must be completed and filed for every license, including inactive licenses.

Master File: **License Number:**

Company Name:

Number of pawn transactions made from January 1, 2014 to December 31, 2014:
This is the total number of pawn loans written during this period, including new pawn loans and renewals.

Total dollar amount of pawn loans from January 1, 2014 to December 31, 2014: $
This is the total dollar amount of all pawn loans written, including new pawn loans and renewals. The amount may be determined by totaling the AMOUNT FINANCED section of all pawn loans written from January 1 to December 31.

Number of pawn loans outstanding on December 31, 2014:
This is the total number of pawn loans that were active on December 31.

Amount of pawn loans outstanding on December 31, 2014: $
This is the total dollar amount of all loans that were active on December 31.

I certify that the answers given herein are true and correct. I agree to be contacted if there are any questions about this submission.

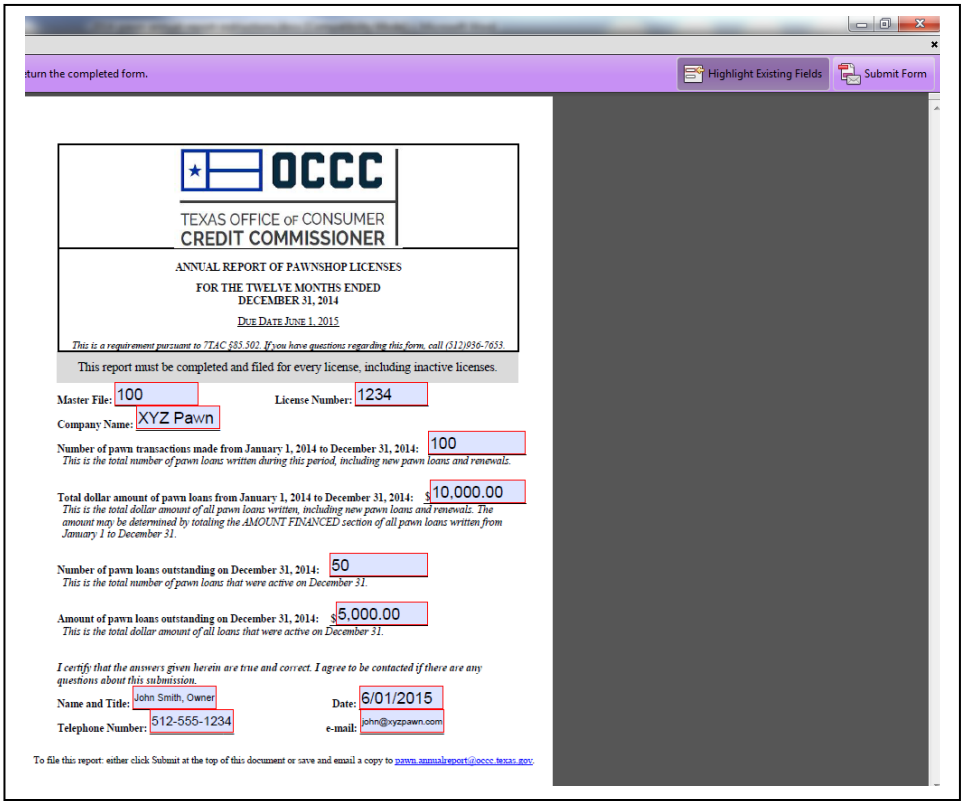
Name and Title: **Date:**

Telephone Number: **e-mail:**

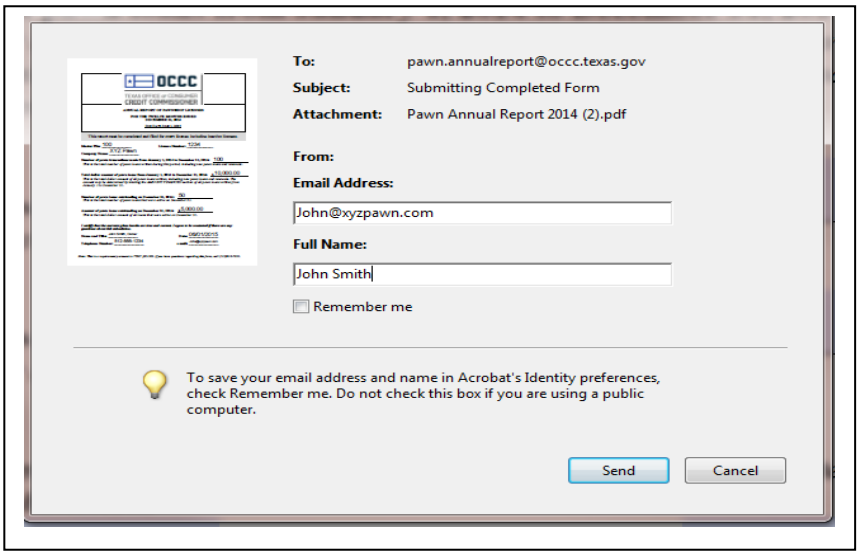
To file this report: either click Submit at the top of this document or save and email a copy to pawn.annualreport@occc.texas.gov.

Complete all fields.

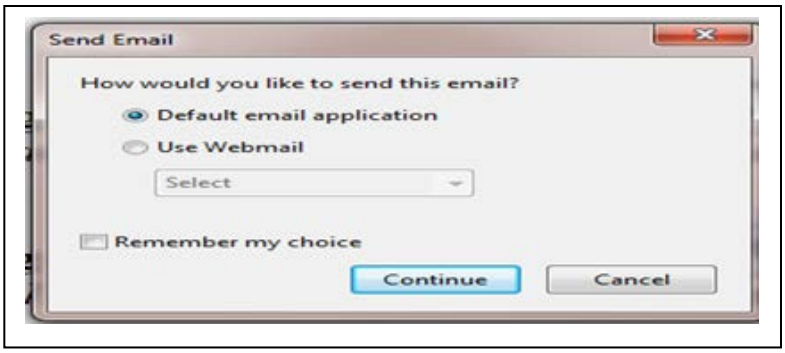
If you are using Gmail, Yahoo, or a default email client



Use the Submit Form Button if you are using Gmail, Yahoo, or a default email client.



After clicking Submit Form, enter email address, full name, and choose Send.



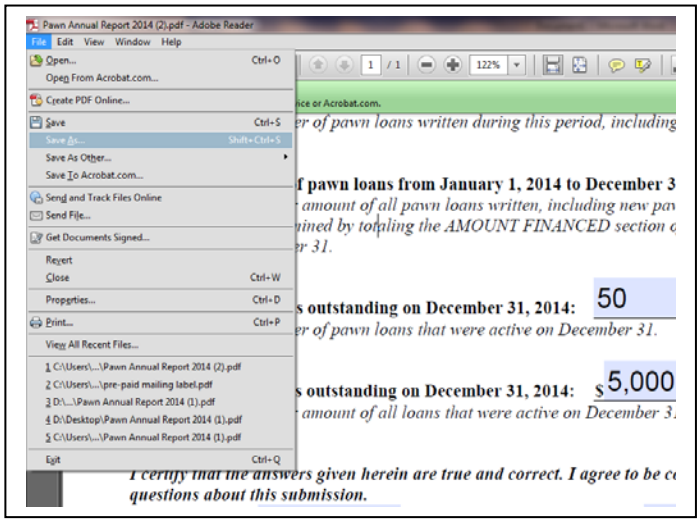
If your email client is set to default, choose Default email application.

Use Webmail for Gmail or Yahoo email access.

After these steps have been completed, you should have an outgoing email with the report attachment ready to be sent.

<u>If you are not using a supported email client</u>

If you are not using an email client supported by Adobe, you must save the completed .pdf document and email the file to pawn.annualreport@occc.texas.gov.



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