



Office of Consumer Credit Commissioner
2601 North Lamar Boulevard
Austin, TX 78705-4207
Purchase Request Form

Directions: Use this form to request items not already available through supply. Requestor should complete and sign the form and forward it to their supervisor. Upon supervisor approval, the form will be forwarded to the chief accountant. Upon approval by the chief accountant, the form will be forwarded to the purchaser. A request may be denied at any level. The requestor may ask to receive a copy of the completed form showing the purchase order number and date of issue.

Recommended Vendor

State Bar of Texas

Address: P.O. Box 12487 Phone: _____
Austin, TX 78711 Fax: _____

Class	Item	Product number and/or brief description	Quantity	Cost per unit	Extension
963	48	SBOT Membership Dues for 2025-2026 cycle	3	\$258.00	\$ 774.00
					\$ -
					\$ -
					\$ -

Reason for request: Active membership dues for staff attorneys: Matthew Nance (\$258), Audrey Spalding (\$258),
and Vivek Vedanaryanan (\$258).

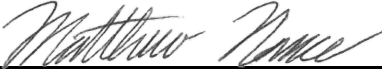
Detail Description (REQUIRED if not indicated above):

Pay by check payable to: Clerk, Supreme Court Fees based on years licensed. PCA -03001

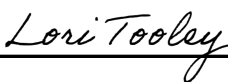
Requestor: Nicko Fisher  Date: 09/04/25

Department: Legal Phone: 512.936.7611

Approval

Department Supervisor: Matthew Nance  Date: 9/5/2025

Accounting Manager: /s/ Leslie L Pettijohn Date: 10.15.2025

Purchaser: Lori Tooley  Date: 10/16/2025

PO Number Issued: 26-018 Date: 10/16/2025

PCC Code: E

Accounting Only: Comp Objt: 7201 AY: 26