Office of Consumer Credit Commissioner

2601 North Lamar Boulevard
Austin, TX 78705-4207

Purchase Request Form

Directions: Use this form to request items not already available through supply. Requestor should complete and sign the form and forward it to their supervisor. Upon supervisor approval, the form will be forwarded to the chief accountant. Upon approval by the chief accountant, the form will be forwarded to the purchaser. A request may be denied at any level. The requestor may ask to receive a copy of the completed form showing the purchase order number and date of issue.

Recommended Vendor: Sistema Technologies

Address: 5750 Epsilon
San Antonio, TX 78249

Phone: 210-342-3380
Fax: 512-877-3885

Class	Item	Product number and/or brief description	Quantity	Cost per unit	Extension
920	40	Maintenance for ALECS (hours), Developer Analyst III	1040	$104.50	$ 108,680.00
					$ -
					$ -
					$ -
				Total	$ 108,680.00

Reason for request: FY26 maintenance for ALECS, 9/1/2025 to 8/31/2026. Capacity allocated as 52*20 hrs total 1040 hrs

Detail Description (REQUIRED if not indicated above): DIR-CPO-4633

Requestor: Thomas White — Date: 08/28/25

Department: IT — Phone: 512.936.7650

Approval

Department Supervisor: /s/ Leslie L Pettijohn — Date: 10.1.2025

Accounting Manager: /s/ Leslie L Pettijohn — Date: 10.1.2025

Purchaser: Alexandra Jones — Date: 10/23/2025

PO Number Issued: 26-021 — Date: 10/23/2025

PCC Code: I

Accounting Only: Comp Objt: 7262 **AY:** 2026