



Office of Consumer Credit Commissioner
2601 North Lamar Boulevard
Austin, TX 78705-4207
Purchase Request Form

Directions: Use this form to request items not already available through supply. Requestor should complete and sign the form and forward it to their supervisor. Upon supervisor approval, the form will be forwarded to the chief accountant. Upon approval by the chief accountant, the form will be forwarded to the purchaser. A request may be denied at any level. The requestor may ask to receive a copy of the completed form showing the purchase order number and date of issue.

Recommended Vendor

USbank/Wall Street Journal

Address:

Phone:

Fax:

Class	Item	Product number and/or brief description	Quantity	Cost per unit	Extension
956	50	1-year Digital Only subscription	1	\$467.88	\$ 467.88
		Dec 2025-Dec 2026			\$ -
					\$ -
					\$ -
Total					\$ 467.88

Reason for request: Digital subscription to Wall Street Journal for Commissioner Pettijohn

Detail Description (REQUIRED if not indicated above): PCA 08001

Requestor: Alexandra Jones Date: 12/05/25

Department: Administration Phone: 512.936.7640

Approval

Department Supervisor: /s/ Leslie L Pettijohn Date: 12.16.2025

Accounting Manager: /s/ Leslie L Pettijohn Date: 12.16.2025

Purchaser: Alexandra Jones Date: 12/17/2025

PO Number Issued: 26-003 Date: 12/17/2025

PCC Code: H

Accounting Only: Comp Objt: 7303 AY: 2026